



Training and Development Provider

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# Certificate I Automotive Pre-Apprenticeship 13 Day Program

**COURSE CODE: AUR10105**

**SEMESTER 1 2012**

**DAY OF COURSE:** Monday

**TRAINER:** Mario Calleja

**CONTACT NUMBER:** 8252 1144 or 0403 310 128

**TIME:** 8.30am sharp to 4.30pm (Students are required to remain on site throughout the day)

**VENUE:** VTECH Automotive Training, 14 Bishopstone Road, Davoren Park

WK	DATE OF CLASS	UNIT of COMPETENCY	COURSE OUTLINE	TIMES OF CLASS
1.	13 February	AURC270103A	INAP & VTECH Induction Apply safe working practices	8.30am – 4.30pm
2.	20 February	AURC270103A	Apply safe working practices	8.30am – 4.30pm
3.	27 February	AURC172003A	Identify environmental regulations and best practices in a workplace or business	8.30am – 4.30pm
4.	5 March	AURC172003A	Identify environmental regulations and best practices in a workplace or business	8.30am – 4.30pm
5.	19 March	AURT270278A	Use and maintain workplace tools and equipment	8.30am – 4.30pm
6.	26 March	AURT270278A	Use and maintain workplace tools and equipment	8.30am – 4.30pm
7.	2 April	BSBCM103A	Apply basic communication skills	8.30am – 4.30pm
<b>SCHOOL HOLIDAYS</b>				
8.	23 April	AURT200108A	Carry out servicing operations	8.30am – 4.30pm
9.	30 April	AURT200108A	Carry out servicing operations	8.30am – 4.30pm
10.	7 May	AURE118671A	Test, service and maintain battery storage systems	8.30am – 4.30pm
11.	14 May	AURE118671A	Test, service and maintain battery storage systems	8.30am – 4.30pm
12.	21 May	BSBCM101A	Prepare for work	8.30am – 4.30pm
13.	28 May	BSBCM101A	Prepare for work	8.30am – 4.30pm
<b>INAP Graduation – Tuesday 26 June – Date and Venue TBC</b>				

**What To Bring: From DAY 1**

- Long sleeved overalls
- Steel capped safety footwear
- **Clear** Safety glasses & Riggers gloves
- Pens, Diary & Exercise book

**What's Available:**

- Microwave oven & Sandwich toaster
- Fridge
- Hot water urn
- 2 vending machines – cold drinks & snack food
- Catering van available at morning tea & lunch break

**What Not To Wear:**

- Jewellery, **Occupational Health & Safety issues** - Tank tops or thongs

VTECH is a smoke free training centre / workplace

The **INAP GRADUATION** is a compulsory component of undertaking your VET Course with INAP Training and Development Provider. Students are expected to attend to receive their certificate.

**Date:** June 2012 from 7pm to 8.30pm    **Venue:** TBC

Your formal invitation and the date of the graduation will be given to you by your trainer towards the end of your VET course.