

National Police Certificate Application Forms

- Go to the website: www.polic.sa.gov.au
- In the search box at the top right hand side of the screen enter:
pd267
- Open number: 1 – PD267 – National Police certificate
- Fill in details and PRINT
- This form will not allow you to save
- Take the completed form to your nearest police station with 100 points of ID (as per the application form – Drivers Licence, Passport etc)
- The police will certify the form and immediately return it to you
- Submit the certified application form to your RTO or School for endorsing
- The RTO or school will then forward the form to Records Release Unit
- Upon receipt of the application SAPOL will complete the check and produce a National Police Certificate, which will be posted to your nominated residential or postal address
- Take a copy to employer for their records
- The original certificate is retained by the applicant