



Training and Development Provider

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Statement of Attainment

Certificate II in Retail Make-Up & Skin Care

COURSE CODE: SIB20110

SEMESTER 1, 2012 COURSE PROGRAM

TRAINER: Jess Bailey

LOCATION: Media Makeup Academy & Agency, Shop 17 Renaissance Arcade, Pulteney Street, Adelaide.

DAY OF COURSE: Monday

CONTACT NUMBER: 8223 3233

WEEK	DATE OF CLASS	COURSE OUTLINE	STUDENTS TO BRING	TIMES OF CLASS
1	6 February	Orientation, INAP & MMA Policies & Procedures. Demonstrate Retail Skin Care Products. Skin types & skin care procedure theory. Cleanse tone & moisturise. Trainer practical demonstration; student participation	Stationery, Hand towel Learning & Assessment strategy books	4pm - 6pm
2	13 February	Apply safe working practices. Identify & explain OH&S (brush cleaning) Industry protocol & set. Students apply makeup on each other no tuition Assessment A2.4 due week 4	Stationery, Hand towel, brushes, Learning & Assessment strategy books	4pm - 6pm
3	20 February	Identify & Explain makeup application and tools. Discuss products that students use. Basic makeup application theory. Colour principles for makeup. Skin undertones. Trainer demo matching foundation	Stationery, Hand towel, paint brushes	4pm - 6pm
4	27 February	Identify eye shapes. Trainer demo Eye Makeup Apply eye designs on each other. Makeup practical. A2.4 Submitted	Stationery, Hand towel Learning & Assessment strategy books	4pm - 6pm
5	5 March	Sell products and services, selling techniques. Update beauty industry knowledge. Student practical application of skin care. Trainer demo Day Retail Makeup & selling techniques. Apply skin care & MU; selling cheek & lip colour. Skincare practical; MU practical; industry theory	Learning & Assessment strategy books, kits, stationery, Resume	4pm - 6pm
12 March		PUBLIC HOLIDAY		
6	19 March	Review & Discuss information from week 5. Excursion to cosmetic counters. Discuss information collected from cosmetic counters. Discuss ways to update industry knowledge. Industry theory. Assessment A2.2 due week 9	Stationery, Hand towel Learning & Assessment strategy books	4pm - 6pm
7	26 March	Practical application (role play) of a quick cleanse and apply a full retail makeup whilst selling. A2.1 Questionnaire completed. A2.1 due today.	Stationery, Hand towel Learning & Assessment strategy books	4pm - 6pm
8	2 April	Practice skin care & makeup on partner (using own products from home) and selling techniques for role play. Prepare for final assessment. A2.3 due week 14	Stationery, Hand towel Learning & Assessment strategy books Skincare products, own makeup	4pm - 6pm
SCHOOL HOLIDAYS				

TERM 2

9	23 April	Prep client using appropriate skin care. Apply makeup on each other (partner will choose and image from a magazine) A2.2 submission	Stationery, Hand towel Learning & Assessment strategy books Skincare products, own makeup	4pm - 6pm
10	30 April	Identify & explain Evening formal makeup. Trainer demo: shimmers, highlighters, eyeliner techniques & full Smokey makeup	Stationery, Hand towel Learning & Assessment strategy books	4pm - 6pm
11	7 May	Apply Evening/Formal Makeup. Chose a makeup from a magazine and complete on each other. Eye Makeup Practical. Prepare one on one reviews.	Stationery, Hand towel Learning & Assessment strategy books	4pm - 6pm
12	14 May	Practice skin care and makeup for final assessment. Skincare practical. Makeup practical. Performance reviews 1st half of class	Stationery, Hand towel Learning & Assessment strategy books	4pm - 6pm
13	21 May	Practice skin care and makeup for final assessment on each other. Skincare practical. Makeup practical. Performance reviews 2nd half of class	Stationery, Hand towel Learning & Assessment strategy books	4pm - 6pm
14	28 May	Practical Skin Care & Makeup Assessment. Practical assessment A2.3 due. Students to present role play of demonstration and selling techniques of skin care and makeup to assessor. Submit completed Learning & Assessment book. Trainers to scan and hand books back to students. Please note: The Learning & Assessment book must be collected from Media Makeup within 2 months of the course completion, otherwise it will be shredded. Thank you.	Stationery, Hand towel Learning & Assessment strategy books Model over 15 years of age	4pm - 6pm
INAP Graduation – Tuesday 26 June – Venue TBA				

REQUIREMENTS:

- **Stationery**
- **Hand Towel**
- **Learning & Assessment Strategy Books**
- **Makeup kit**
- **Snack and drink** for the break & lunch period

Please note: written permission from a parent / guardian is required before students are permitted to leave the Media Makeup premises during breaks