



Training and Development Provider

www.inap.org.au

Certificate II in Tourism

Site Academy – Hindmarsh Stadium

COURSE CODE: SIT20107

SEMESTER 1, 2012 COURSE PROGRAM

DAY OF COURSE: Thursday

TRAINER: Sophia Fiorenza (TBC)

CONTACT NUMBER: 8346 2788

LOCATION: Level 3, Hindmarsh Stadium, Holden Street, Hindmarsh SA 5007

WEEK	DATE OF CLASS	UNIT of COMPETENCY	COURSE OUTLINE	TIMES OF CLASS
1.	16 February	SITXCOM001A/SITXCOM004A	Communication and Teamwork	1.00 – 4.30
2.	23 February	SITXCOM001A/SITXCOM004A	Communication and Teamwork	1.00 – 4.30
3.	1 March	SITTIND001A/Tour	Tourism Industry knowledge	1.00 – 4.30
4.	8 March	SITTIND001A	Tourism Industry knowledge	1.00 – 4.30
STUDY FREE WEEK				
5.	22 March	SITXCOM002A/SITXOHS001A	Social diversity and OH&S	1.00 – 4.30
6.	29 March	SITTTSL002A	Product knowledge development	1.00 – 4.30
7.	5 April	SITXADM001A/SITXFIN001A	Office procedures and processing transactions	1.00 – 4.30
School Holidays				

TERM 2

8.	26 April	SITXADM001A/SITXFIN001A	Office procedures and processing transactions	1.00 – 4.30
9.	3 May	SITXEVT003A	Event registrations	1.00 – 4.30
10.	10 May	SITXEVT003A	Event registrations	1.00 – 4.30
11.	17 May	SITXEVT003A	Event registrations	1.00 – 4.30
12.	24 May	SITTTSL002A/SITTIND001A/Tour	Product and Industry knowledge	1.00 – 4.30



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TERM 2 CONTINUED

WEEK	DATE OF CLASS	UNIT of COMPETENCY	COURSE OUTLINE	TIMES OF CLASS
13.	31 May	SITTTSL006A/SITXCCS002A	Event quoting and sales	1.00 – 4.30
14.	7 June	SITTTSL006A/SITXCCS002A	Event quoting and sales	1.00 – 4.30
15.	14 June	SITTTSL006A/SITXCCS002A	Event quoting and sales	1.00 – 4.30
16.	21 June	SITTTSL006A/SITXCCS002A	Event quoting and sales	1.00 – 4.30
INAP Graduation – Tuesday 26 June – Venue and Date TBC				

- REQUIREMENTS:** Students are required to wear:
- Site Academy shirt (supplied during the second or third lesson)
 - Please wear a black T Shirt to the first few lessons
 - black pants
 - black leather enclosed shoes

Please bring a note pad and pen

The **INAP GRADUATION** is a compulsory component of undertaking your VET Course with INAP. Students are expected to attend to receive their certificate. Your formal invitation and the date of the graduation will be given to you by your trainer towards the end of your VET course.

Date: June 2011 from 7pm to 8.30pm **Venue:** TBC